

# SPECIALTY LEASING

## INTRODUCTION

What is Specialty Leasing at the Lonsdale Quay Market?

The gateway to the North Shore, the Lonsdale Quay Market is a community hub for local artisans, fresh produce, international food court, retail shopping and so much more.

Specialty Leasing is an opportunity for first-time retailers, crafters, or small business owners to sell products or promote services in a high-traffic location, without committing to a long term lease.

Approved businesses can rent tables inside common areas at Lonsdale Quay Market, including indoor and outdoor spaces. Specialty Leasing is a cost-effective to promote and sell goods and services.

## ARE YOU ELIGIBLE FOR SPECIALTY LEASING?

Product approval / permitted uses. Please read thoroughly before applying.

All products must be submitted for approval by Market Management before they can be sold in Lonsdale Quay Market. Prospective vendors can submit samples of their products to the Market Management Office in person or electronically, with a link to a website or emailed images.

## INSURANCE AND BUSINESS LICENSE

**Insurance:** Vendors are also required to carry at all times, and provide evidence of, \$2 million general liability insurance, naming Lonsdale Quay Market as additional insured. General liability insurance covers claims arising from an insured's liability due to damage or injury (caused by negligence or acts of omission).

**Business License:** vendors are required to obtain and maintain a business license from the City of North Vancouver, as per municipal bylaws. The City of North Vancouver's phone number is (604) 985-7761. City of North Vancouver City Hall is located at 141 West 14th Street, North Vancouver.

## MARKETING & PROMOTION

Do you have an idea for a special event, fundraiser, or promotion?

Market Management is happy to discuss your idea with you, and put together a creative package to best showcase your product or service, or to support your fundraising initiative.



LONSDALE QUAY  
MARKET



# SPECIALTY LEASING

## RATES

### RETAILERS

Rates for retailers and businesses selling or promoting their goods or services

#### PEAK SEASON (May to September)

Weekday (Monday to Friday): \$55/day

Weekend (Saturday & Sunday): \$150/weekend

Weekly (7 day period): \$390/week

#### OFF PEAK SEASON (October to April)

Weekday (Monday to Friday): \$45/day

Weekend (Saturday & Sunday): \$130/weekend

Weekly (7 day period): \$330/week

### CRAFTERS

Rates for crafters and artisans' selling *handmade* items or art.

#### PEAK SEASON (May to September)

Weekday (Monday to Friday): \$35/day

Weekend (Saturday & Sunday): \$100/weekend

Weekly (7 day period): \$225/week

#### OFF-PEAK SEASON (October to April)

Weekday (Monday to Friday): \$30/day Weekend

(Saturday & Sunday): \$90/weekend

Weekly (7 day period): \$225/week

*\*Rates include GST, and are subject to change.*

*\*\* Monthly rental is available, in specific locations only.*

*Please ask Market Management for more details.*



# SPECIALTY LEASING

## RETAIL OR NON-ARTISAN VENDOR APPLICATION FORM

Occupancy Date(s) Requested: \_\_\_\_\_

### BUSINESS OWNER

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Will you be responsible / present during the rental period? \_\_\_\_\_

Mobile phone: \_\_\_\_\_ Email: \_\_\_\_\_

### BUSINESS PROPOSAL

Are your products handmade or locally made? YES  NO

If no, where are your products made? \_\_\_\_\_

Do you have a business license? YES  NO

\*If no, please be advised this is required for all vendors at the Lonsdale Quay Market.

Do you have liability insurance? YES  NO

\*If no, please be advised this is required for all vendors at the Lonsdale Quay Market.

Will you have the manpower to be open for business during market hours? YES  NO

If you intend on vending longer than 1 day, do you have the capability to set-up and take-down your products each day? YES  NO

\*If no, please be advised there is no overnight storage provided at the Lonsdale Quay Market.

Name of business: \_\_\_\_\_

Website address: \_\_\_\_\_

Detailed description of product / services or business concept: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date submitted: \_\_\_\_\_

Please note that your application will be reviewed and we will contact you if/when you are eligible to become a vendor at the Lonsdale Quay Market.

